

# Customizing your personal Cisco phone settings

1. Open Internet explorer.
2. In the address bar type in the below URL.

<https://10.10.8.135/ccmuser>



## Cisco CallManager User Options Log On

Please enter your User ID and Password in the spaces provided below and click the Log On button to continue.

**Status: Ready**

User ID\*

Password\*

\* indicates required item

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- ***Your User ID is your 5 digit Extension number.***
- ***Your Default Password is your 5 digit Extension number.***
- ***Click on the Log On button***

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## Cisco CallManager User Options Menu

Welcome "**Your Name**"

Select a device or device profile to configure:

SEP000BFDB81B52 (Cisco 7960) ▼

The following options are available for SEP000BFDB81B52 (Steve Singer):

- **Forward** all calls to a different number
- Add/Update your **Speed Dials**
- Configure your Cisco **IP Phone Services**
- Add/Update your **Service URL Buttons**
- Configure your Cisco **Personal Address Book**
- Change the **Message Waiting Lamp** policy for your phone
- Change the **Locale for this phone**
- Change the **Locale for these web pages**
- Change your **Password**
- Change your **PIN**
- Download/Install **Plugins**
- View the **User Guide** for your phone

Click one of the options above to continue.



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[Log Off](#)

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\*Click on the ***Log Off*** button to exit your screen.